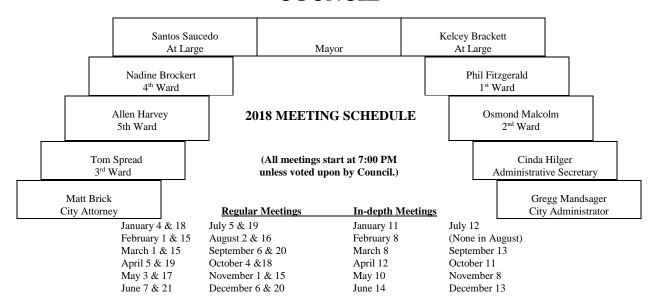
COUNCIL



AGENDA

THURSDAY, May 3, 2018 COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. <u>COMMUNICATIONS CITIZENS</u>
 - **A.** Swearing in of new Police Officer Jason VanEst
 - **B.** Presentation by John DaBeet on invitation to Grand Celebration in Sister City Lomza, Poland.

5. <u>CONSENT AGENDA</u>

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

* Items 6A-B - Approval of City Council Minutes

A. Regular City Council Minutes – April 19, 2018

* Items 8A-J – Petitions and Communications

- A. Request
- B.

* Item 9A-B – From the Mayor

- A. Proclamation Declaring May 13-May 19 as Police Week
- B. Proclamation Declaring April 28th, 2018 as Arbor Day in Muscatine.

* Items 12A-F – Receive and File

- A. Muscatine County Board of Supervisors Minutes April 16, 2018
- B. Muscatine County Board of Supervisors Minutes April 9, 2018
- C. Ad Hoc Permitting Process Review Committee Minutes- April 26, 2018

* Bills*

* Approval of attached Bills for Approval totaling \$3,653,089.29 which includes receipt summaries and journal entries for March 2018 is subject to the approval of any related agenda item(s).

6. MINUTES – APPROVAL

7. PUBLIC HEARING

8. PETITIONS AND COMMUNICATIONS

9. FROM THE MAYOR

A. Proclamation Declaring May 6-12 2018, as Drinking Water Week

10. FROM THE PLANNING AND ZONING COMMISSION

11. FROM THE CITY ADMINISTRATOR

- A. Second and Final Reading of an Ordinance Amending City Code 7-5-3(B) for automated traffic enforcement
- B. First and Final Reading of an Ordinance Amending City Code 7-5-5 Red Light Violations and Fines
- C. Resolution Authorizing and Approving a Certain Loan Agreement, providing for the

- Issuance of \$4,090,000 General Obligation Corporate Purpose Bonds, Series 2018, and Providing for the Levy of Taxes to Pay the Same.
- D. Resolution Authorizing Adoption of Policies and Procedures Regarding Municipal Securities Disclosure
- E. Resolution Setting Public Hearing on Amendment #2 to the City's FY 2017/2018 Budget.
- F. Resolution Accepting the Completed Work and Authorizing Final Payment for the Musser Public Library and HNI Community Center Project
- G. Resolution Setting a Public Hearing to Approve a Land Lease Agreement at the Municipal Airport
- H. Resolution Setting a Public Hearing to Approve Plans and Specs for Hangar Construction Project
- I. Request to Approve Change Order #1 for Airport Hangar Area Improvements Project
 Phase I Paving
- J. Resolution Accepting Completed Work and Authorizing Final Payment for Airport Hangar Area Improvements Project Phase I Paving.
- K. Request to Approve Four Professional Services Agreements with Bolten & Menk for Airport Hangar Design, Airport Hangar Apron Design, General Airport Planning and Engineering Services Agreement for FYE 2018 and General Airport Planning and Engineering Services Agreement for FYE 2019.
- L. Request to Approve TSIP Application for Houser Street & Grandview Roundabout
- M. Request to Approve the Issuance of a Purchase Order for Signs at the Musser Public Library and HNI Community Center

12. <u>COMMUNICATIONS - RECEIVE AND FILE</u>

13. **APPROVAL OF BILLS**

It is recommended bills totaling \$3,653,089.29 which includes receipt summaries and journal entries for March 2018, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. <u>COMMUNICATIONS - COUNCIL MEMBERS</u>

15. OTHER BUSINESS

A. Request to Enter Closed Session Per Iowa Code 21.5.1.j Concerning Property Acquisition and Sale

16. ADJOURNMENT

CITY OF MUSCATINE REGULAR CITY COUNCIL MINUTES

Council Chambers – 7:00 p.m. – April 19, 2018

Mayor Diana Broderson called the City Council meeting for Thursday, April 19, 2018, to order at 7:00 p.m. Present were: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm.

The meeting began with the Pledge of Allegiance.

City Engineer Jim Edgmond spoke to Council to inform them of the 2018 All-Star Community Award Application that was being submitted for the Kent Stein Park to Deep Lakes Park Trail.

#24237. Councilmember Brackett, seconded by Councilmember Brockert, moved the Consent Agenda be approved as follows:

- Regular City Council Minutes April 5, 2018
- In-Depth City Council Meeting Minutes April 12, 2018
- Request on second reading for a new Class "B" Wine Permit, Class "C" Beer Permit and Sunday Sales for Dollar General, 3614 Grandview Avenue Dolgencorp LLC (pending inspections)
- Request on second reading for a new Class "C" Liquor License and Sunday Sales for Grandview Mart, 714 Grandview Avenue – Malka 13, Inc. (pending inspections)
- Request for renewal of a Class "C" Liquor License and Sunday Sales for Pete's Tap, 1820 Angle Street Oscars LLC (pending inspections and insurance)
- Request for renewal of a Class "C" Liquor License, Outdoor Service and Sunday Sales for Mike's Hilltop Tap, 929 Lucas Street Mike's Hilltop Tap Inc. (pending inspections and insurance)
- Request for renewal of a Class "C" Liquor License, Outdoor Service and Sunday Sales for El Allende, 1107 Grandview Avenue – El Allende, Inc. (pending inspections and insurance)
- Request for renewal of a Class "C" Liquor License and Sunday Sales for Sticks N' Stones Bar and Billiards, 218 Walnut Street – Sticks N' Stones Bar and Billiards (pending inspections and insurance)
- Request for Use of City Property from Friends of Greenwood Cemetery for a Ribbon Cutting Ceremony on May 10, 2018
- Request for Use of City Property from Hancher/University of Iowa for a concert presentation at Weed Park on May 20, 2018
- Request for Use of City Property from Muscatine Soapbox Derby for the weigh-in and inspection of derby cars on June 23, 2018
- Request for Use of City Property from Muscatine Soapbox Derby for the Soapbox Derby on July 4, 2018
- A. Cigarette/Tobacco Permits
 - 1. Grandview Mart, 714 Grandview Ave Malka 13, Inc/Partap Singh

Vote - All ayes; motion carried.

Mayor Broderson presented two proclamations, one to declare April 27, 2018 as Arbor Day, and one to declare May as Preservation Month.

#24238. Councilmember Spread moved to approve the first reading of an ordinance amending City Code 7-5-3B. Seconded by Councilmember Harvey.

There were questions and comments from Council that were addressed by Acting City Clerk, Nancy Lueck.

Vote - All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

At this time Suzanne Gerlach with Public Financial Management, the City's Financial Advisor for the General Obligation Corporate Purchase Bonds Series 2018, presented a review of bids received and made a recommendation that the City award the bid to Robert W. Baird & Co., Inc. of Milwaukee, Wisconsin.

#24239. Councilmember Fitzgerald moved the resolution be adopted awarding the General Obligation Corporate Purchase Bonds, Series 2018 to Robert W. Baird & Co., Inc. Seconded by Councilmember Spread. All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

#24240. Councilmember Harvey moved the resolution be adopted authorizing the assessment of unpaid abatement costs and unpaid rental inspection fees to private properties. Seconded by Councilmember Brackett.

There were questions and comments from City Council regarding the option of assessments being done quarterly rather than monthly.

Community Development Director Dave Gobin stated that in the past it was done twice per year and it became unmanageable and people would forget what they were assessed for.

Councilmember Spread also stated that by doing the assessments monthly it protects homeowners from being assessed for activities of the previous owner.

Vote - All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

- #24241. Councilmember Saucedo moved the resolution be adopted approving the Contract and Bond for the West Hill Storm and Sanitary Sewer Separation Project Phase 4. Seconded by Councilmember Brackett. All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.
- #24242. Councilmember Saucedo moved the resolution be adopted establishing refuse collection monthly fees for Class I and Class III domestic waste effective July 1, 2018. Seconded by Councilmember Malcolm. All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.
- #24243. Councilmember Brackett moved the resolution be adopted approving the submission of a Historic Resources Development Program Grant for the survey of Fair Oaks Historic District. Seconded by Councilmember Saucedo. All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.
- #24244. Councilmember Harvey moved to approve a request to move on-street parking from the East side of Orange Street to the West side of Orange Street between 5th and 6th Street. Seconded by Councilmember Brackett.

There were questions and comments from City Council regarding the impact on residents that were addressed by Public Works Director Brian Stineman.

Vote - All ayes: Motion carried.

#24245. Councilmember Fitzgerald moved to approve a request to accept the Water Quality Initiative Urban Conservation Projects Grant from the Iowa Department of Agriculture and Land Stewardship and enter into the Cost Share Grant Contract. Seconded by Councilmember Harvey. All ayes: Motion carried.

#24246. Councilmember Brockert moved to approve a request to submit a state DOT grant application for airport aviation fuel facility upgrades. Seconded by councilmember Brackett.

There were questions and comments from City Council regarding size and location of new fuel tanks that were addressed by Community Development Coordinator Adam Thompson.

Vote - All ayes: Motion carried.

Under comments:

Councilmember Saucedo asked for an update on Mississippi Drive.

City Engineer, Jim Edgmond, gave an update on each section of the Mississippi Drive Project that is being worked on currently and times as to when they are expected to be completed.

Councilmember Harvey asked if Bolten & Menk had revised the project plans to increase the length of the right turn lane off of Mississippi Drive into Riverside parking lot.

City Engineer, Jim Edgmond, stated that it was in the plans and would be done after the power poles were removed.

Councilmember Saucedo stated that he would be gone for the May 3rd meeting.

Councilmember Brockert thanked those that came to help her clean trash out of the ditches.

Acting City Clerk, Nancy Lueck asked Dave Gobin to update council on Opportunity Zones information received.

Mr. Gobin stated that he had received good news regarding the Opportunity Zones and that there would soon be a press release with more details.

Mayor Broderson thanked staff for taking her and new council members on tours of their departments.

Mayor Broderson reminded the public of the youth job fair to be held Wednesday April 25 from 4-6pm at the High School Commons.

Mayor Broderson stated that Coffee with the Mayor is scheduled for 9:00 a.m. Saturday April 28th at Happy Joes.

Mayor Broderson stated that Spring Clean Up is next week April 23-27.

Mayor Broderson congratulated Muscatine Travel on their move to a new location.

Mayor Broderson stated that the new show "Our City" had aired on Tuesday and that the next show would air Tuesday April 24 with the topic of discussion being the Art Center and the Convention and Visitors Bureau.

Councilmember Brackett moved the meeting be adjourned at 7:37 p.m.

Diana Broderson, Mayor

ATTEST:

Nancy Lueck, Acting

The undersigned, being first duly sworn, on oath does say that he/she is an authorized employee of THE MUSCATINE JOURNAL, morning edition, a daily newspaper printed and published by Lee Enterprises, Incorporated, in the City of Davenport, Scott County, lowa, and that a notice, a printed copy of which is made a part of this affidavit, was published in said THE MUSCATINE JOURNAL, on the dates listed below.

CITY OF MUSCATINE- Legals account 215 Sycamore Street MUSCATINE, IA 52761

PUBLIC DOCUMENT INDEX No.

ORDER NUMBER

4721

The affiant further deposes and says that all of the facts set forth in the foregoing affidavit are true as helene verily believes.

PUBLISHED ON: 05/02/2018

TOTAL AD COST:

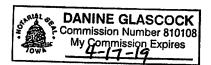
297.73

FILED ON:

5/2/2018

Subscribed and sworn to before me by said affiant this 2 day of 20.

Notary Public in and for Scott County, lowa



CITY OF MUSCATINE
REGULAR CITY COUNCIL MINUTES
Council Chambers
7:00 p.m. – April 19, 2018
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Council meeting for Thursday, April 19,
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Vote - All ayes; motion carried.
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First reading approved of an ordinance amending City Code 7-5-3B.

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Vole - All - -Lueck.
Vote - All ayes: Motion carried.
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twice per year and it became unmanageable and people would forget what they were assessed for. for.

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Councilmember Brackett moved the meeting be adjourned at 7:37 p.m.
Diana Broderson, Mayor ATTEST: A 1 LEST:
Nancy Lueck, Acting City Clerk
CITY OF MUSCATINE
BILLS FOR APPROVAL
April 19, 2018
General Fund

3-D Locksmith Services -6 384.4; Advanced Business Systems Services -1 58.3; Advacned Radiology Services -1 58.3; Advacned Radiology Services -1 23.69; Agabe Enterprise Services -1 23.69; Agabe Enterprise Services -1 1177.29; Afliant Energy Utilities -4 1177.45; Arnold Motor Suppy Parts-Suppies-1-7 658.51; BaB Drain Tech. Inc. Services -2 130; Baker & Taylor Books services/Books -16 1010.78; Vada Baker Services-4 225; Bancard Services Misser -6 75 2182.49; Lynn Bartenhapen Reimbursement -1 22.25; Beyond Technology Supplies-4 337.4; Sheridan Billhorn Reimbursement -1 22.95; Beyond Technology Supplies-4 337.4; Sheridan Billhorn Reimbursement -1 14.99; Centurylink phone -52 1306.52; Chemsearch Water Treatment Program 297.6; Chemtech. Inc Supplies-4 897.56; Chemsearch Water Treatment Program 297.6; Chemtech. Inc Supplies-4 897.56; Chemsearch Water Treatment Program 297.6; Chemtech. Inc Supplies-4 897.56; Cressroads Services-1 20; Les Dennis Relmbursement -1 30; Latays Doe Retund 250; Dog Waste Depot Supplies 79.99; Eastern lowa Light & Power Co. Utilities -4 421.02; Educational Development Corp. Books/Shipping -2 319.49; Electronic Engineering Co Services-2 132.45; Epic Sports Supplies-1 93.38; EVAC Supplies 495.45; Fastenal Co. Supplies -1 44.41; FBI-NAA-GLEEDS Registration -1 450; Andy Fry Reimbursement -1 75; Gatso USA. Inc Services-1 1826; General Asphali Services-1 805; Genesis Health Systems Services-20; Kelly Grady Reimbursement -1 59.19; Grafinger Parts Supplies -3 113.19; Great Western Supply Co Supplies -1 9495; Gardesis Health Systems Services-20; Kelly Grady Reimbursement -1 50; DALS Services-1 15; Integrated Technology Services-2 950; Greenwood Cleaning Systems Inc Parts-7 3239.45; Huess Printing Advertising -1 125; Hill Top Greenhouses Supplies -1 357.12; Humbolts MFG. Co Supplies shipping-2 108; Matt Huthmacher Reimbursement -1 50; LALS Services-1 15; Integrated Technology Services-2 15; Integrated Technology Services-2 15; Integrated Technology Services-3 15; Integrated Technology Services-6 290; Le

Supplies -1 2,337.30; Aerux Curpurisurus Services -14 84.52; Total 25,932.32; Trust & Agency Funds Bancard Services Misc -1 \$261.25; Imagination Playground Services -1 \$10,387.50; Total 10,648.75; Capital Project Funds Alliant Energy Utilities -1 \$100.62; Bancard Services Misc -1 \$647.01; Conference Technologies Equipment -1 \$17,132.22; Dell Marketting -1 Services -1 \$1,438.50; Impact 7G Services -1 \$1,438.50; Impact 7G Services -1 \$1,438.50; Impact 7G Services -1 \$13,383.04; KE Flatworks Services -1 \$13,383.04; KE Flatworks Services -1 \$132,839.08; Randy Hill DBA Rhill Development Services -2 \$1,780.65; Sleve Ford Landscape Architecture Services -1 \$5,335.00; Sycamore Printing Services -1 \$5,135.50; Sycamore Printing Services -1 \$5,335.00; Sycamore Printing Services -1 \$5,135.42; Total 317,107.56; Enterprise & Utility Fund -0 Locksmith Supplies -1 \$1,663.50; 7G Distributing Resale Food -1 \$292.35; Advanced Business Systems Services -1 \$218.34; Agape Services Services -1 \$218.34; Agape Services Services -1 \$219.34; Agape Services Services -1 \$219.34; Agape Services Services -1 \$21,000.0; Antigua Group Supplies -3 \$11,554.83; Berta Becker Reimbursement -1 \$50.00; Supplies -3 \$11,554.83; Berta Becker Reimbursement -1 \$50.00; Supplies -2 \$162.11; Bound tree medical LLC Supplies -1 \$175.58; Barb Bullock Reimbursement -1 \$90.00; Boss Office Supply Supplies -2 \$162.11; Bound tree medical LLC Supplies -1 \$175.58; Barb Bullock Reimbursement -1 \$9.00; Bos Office Supplies -1 \$10.00; Carlary Fordition -1 \$10.00; Grainger Supplies -1 \$10.00; Contact Capture -1 \$20.00; Bos Office Services -1 \$20.00; Contact Capture -1 \$20.00; Contact Capture -1 \$20.00; Contact Capture -1 \$20.00; Contact Capture -1 \$20.

Centurlink Services -1 \$58.12; Eastern lowa Tire Supplies -2 \$1.26.2.95; Harms 30 Company Supplies -3 \$31.351.03; Kriegers Inc Equipment -3 \$49.68; Lawson Products Supplies -1 \$99.75; Midwest Exhaust Parts -1 \$61.80; Motion Industries Inc Parts/stippling -\$401.73; Midwest Exhaust Parts -1 \$61.80; Motion Industries Inc Parts/stippling -\$401.73; MAPA of Muscatine Parts/supplies -12 \$657.85; National Coating & Supply Part -1 \$41.49; Network Fleet Services -2 \$17.95; O'Reilly Auto Parts Part -1 \$23.42; Phelps the Uniform Specialist Services -2 \$53.30; Quad City Peterbilt Inc. parts/Services -2 \$57.02.80; Reeves Battery Sales Supplies -2 \$380.00; Reliance Standard Life Ins. Co Services -23 \$195.76; \$1, Smith Co. Supplies -4 \$301.28; Safety - Kleen Equipment -1 \$374.16; Sinclair Parts -1 \$33.80; Sunset Park Income Offiset -1 \$680.23; Thomas Bus Sales of Iowa Inc Parts -1 \$251.56; Titan Machinery Parts-1 \$33.30; Sunset Park Income Offiset -1 \$680.23; Thomas Bus Sales of Iowa Inc Parts -1 \$251.56; Titan Machinery Parts-1 \$33.301.20; Truck Country of Iowa Services -2 \$1.251.56; Titan Machinery Parts-1 \$33.301.20; Truck Country of Iowa Services -15 \$111.53; KEROX CORPO-RATION Services -4 \$12.61; Reliance Standard Life Ins. Co Services -15 \$111.53; KEROX CORPO-RATION Services -4 \$12.61; Reliance Standard Life Ins. Co Services -2 \$3.59; Total \$48, 124.19; Special Revenue Funds Bancard Services Misc -1 359.00; Butchers Vegetables Loan -1 25,000.00; Reliance Standard Life Ins. Co Services -3 \$361.66; Michael Fladien Services -2 \$28.25.00; Futton Place Rent -1 \$10.20; Cross-roads services -4 \$50.00; Tamara Culp Retund \$253.76; Curtls Pest Control Inc Services -3 \$361.66; Michael Fladien Services -2 \$1.043.62; Menards Parts/supplies -5 \$1.79.30; Michael Services -2 \$1.043.62; Menards Parts/supplies -5 \$1.79.30; Michael Services -1 \$1.51.21; Us Cellular Phone -2 \$102.26; Van Meter I